

# JOB CARD

## Kitchen

- Wipe down counters
- Empty dishwasher
- Load dishwasher
- Wipe down sink
- Sweep floors
- Mop floors
- Clean microwave
- Clean faces of appliances
- Take out trash
- Re-line trash can(s)

# JOB CARD

## Dining Room + Entry Way

- Remove anything that doesn't belong and put away
- Sweep + mop/vacuum floors
- Clean windows
- Dust surfaces
- Polish tables and chairs

# JOB CARD

## Garage

- Remove anything that doesn't belong and put in proper place
- Take care of trash/recycling
- Tidy up areas
- Sweep the floors

# JOB CARD

## Your room

- Clear the clutter
- Take care of clothes
- Make bed
- Straighten up
- Wipe everything down